

PROVIDER ALERT

Subject: New Address for Claims Reconsideration Correspondence

From: Passport Health Plan
Sent: January 3, 2012
To: All Passport Health Plan Providers

Background:

Passport Health Plan has changed the submission address for all correspondence related to the resubmission and recovery of claims.

Provider Action Needed:

Please begin sending all claims correspondence to the following address:

**Passport Health Plan
P.O. Box 7114
London, KY 40742**

Note: Until February 1, 2012, we will still accept claims correspondence sent to the other address (*Passport Health Plan, Attn: Provider Claims Service Unit, 5100 Commerce Crossings Drive, Louisville, KY 40229*). Beginning February 1, 2012, claims correspondence will only be accepted at the new London, KY address. Please notify your office staff and update your records.

Questions:

If you have questions about this communication, please contact your Provider Relations representative or PCSU at (800) 578-0775.

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In early 2012, Passport Health Plan will start sending all communications electronically. If you want to receive these important Plan notices, make sure you sign up for our free e-mail service, Passport Online Information Services (POIS), today! To enroll, visit www.passporthealthplan.com/provider and click on POIS.