

Provider

Alert



Subject: Key Dates To Submit New UB-04 Claim Form

From: Passport Health Plan

Sent: February 27, 2006

To: All Passport Health Plan providers

Provider Types Affected:

All Passport Health Plan providers

Background:

The Centers for Medicare & Medicaid Services (CMS) recently released a revised version of the Institutional Claim Form to accommodate a number of important changes and improvements, as well as the reporting of the National Provider Identifier (NPI). This revised form, the UB-04, incorporates all of these changes and replaces the current UB-92 billing form.

Provider Action Needed:

Although providers may continue to use the old UB-92 form until May 22, 2007, you also have the option to begin submitting the new UB-04 form on March 1, 2007. **Effective May 23, all providers must begin submitting the new UB-04 form to Passport Health Plan.** This includes all claims resubmitted or corrected after May 22, 2007.

How To Obtain the New UB-04 Claim Form:

You can obtain a supply of UB-04 claim forms by:

- contacting your forms distributor.
- visiting the NUBC web site at www.nubc.org.

Questions:

If you have any questions, please contact your Provider Relations representative or the Provider Relations department at (502) 585-7943.

NPI Reminder:

If you have not already done so, please submit your NPIs online in the Provider Center at www.passporthealthplan.com. Please be aware that new fields have been designated for the use of the NPI – fields 56 and 76 -79. **Providers must begin supplying NPIs on paper and electronic claims beginning May 23, 2007.**

The information you need, the speed you want. Sign up for the Passport Online Information Service (POIS)! Receive important communications from Passport Health Plan and Passport Advantage via this [free](#) e-mail service. To enroll, visit www.passporthealthplan.com and click the "POIS Sign Up" option under "News and Information."